



Po Leung Kuk
Lo Kit Sing (1983) College

保良局羅傑承(一九八三)中學

Cheung Hong Estate, Tsing Yi, N.T., Hong Kong

香港新界青衣長康邨

Tel: 2497 7110

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Dear Parents,
各位家長：

P25057

Personal Information Collection Statement
個人資料收集聲明

For educational planning, research, investigating and following up on non-attendance / dropout and departure cases and other education-related purposes, the Education Bureau will collect student information through Student Information Management System (STIMS).

To align with the above arrangements, our school is required to submit students' personal information to the Education Bureau in accordance with its guidelines. In cases involving non-attendance, dropout, or departure, submission of relevant personal information of parents or guardians is also required. Please note that the purpose of personal data collection covers the transfer of relevant personal data to the Education Bureau for the education-related purposes mentioned above.

Our school is committed to protecting personal data privacy and strictly adheres to the Personal Data (Privacy) Ordinance to ensure that all data usage complies with legal requirements.

If you have any enquiries about this Statement or the use of personal data, please visit the Education Bureau's website below for more details on the related arrangements:

<https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/student-info-management-system/index.html>

為進行教育規劃、研究、調查及跟進學生缺課、輟學及離校個案或其他與教育有關的用途，教育局會透過學生資料管理系統進行資料收集。

為配合上述安排，本校需按教育局指引，適時向局方提交學生之個人資料；在處理缺課、輟學或離校個案時，亦可能需提交家長／監護人的個人資料。請注意，收集個人資料的目的涵蓋轉移相關個人資料予教育局作上述教育有關的用途。

本校重視個人資料私隱，並嚴格遵守《個人資料（私隱）條例》，確保資料使用均符合法定要求。

如對本聲明或個人資料的使用有查詢，可瀏覽以下教育局「學生資料管理系統」專頁，以了解更多相關安排：

<https://www.edb.gov.hk/tc/edu-system/primary-secondary/spa-systems/student-info-management-system/index.html>

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Law Wing Chung, Principal 羅穎忠校長
17th October, 2025 二零二五年十月十七日