



Po Leung Kuk
Lo Kit Sing (1983) College

保良局羅傑承(一九八三)中學

Cheung Hong Estate, Tsing Yi, N.T., Hong Kong

香港新界青衣長康邨

Tel: 2497 7110

Fax: 2431 1156

Dear Parents,
各位家長：

P25015

“Quality Education Fund e-Learning Funding Programme” (2025/26)

「優質教育基金電子學習撥款計劃」(2025/26)

Since the 2020/21 school year, our school has implemented a “Bring Your Own Device” policy, encouraging students to bring mobile devices for learning. To support students from low-income families, we have joined the Quality Education Fund’s e-Learning Funding Programme to provide loaned devices and internet access.

Our school would like to confirm if students need to apply for the equipment. **Eligible students** are those who are

1. receiving Comprehensive Social Security Assistance (CSSA), or
2. **full/half grant** of the School Textbook Assistance Scheme (STAS).

Students who meet the eligibility criteria and lack adequate Internet services at home may use the “Subsidy of Internet Access Charges” (2025/26) to obtain suitable facilities, such as mobile data cards. If the subsidy does not fully meet their e-learning needs, parents may submit justifications to the school to request additional support.

Parents are requested to complete the **reply slip** via the **eClass eNotice System** by **15th September 2025**. Students wishing to borrow equipment should upload a **copy** of their **eligibility proof** (e.g. result notification letter) to the designated **Google Form**, with their **CSNO and name** clearly marked at the **top right corner**.

If students have **not yet received** their CSSA or STAS **results**, they should still complete the reply slip by the **deadline** and **submit** the **result notification** via the Google Form by **30th September 2025**.

Google Form for submitting **eligibility proof**: <https://forms.gle/sHiJdCVWJkjkB968> (Sign in with student Google Account)

Personal Information Collection Statement

1. The personal data provided will be used by the School for the following purposes:
 - (i) processing applications relating to the programme;
 - (ii) verifying information with the departments/bureaux of the Government of the Hong Kong Special Administrative Region which are relevant to (i), if necessary
2. Any information, including personal data, submitted may be disclosed to the EDB and relevant government departments/bureaux for the purposes mentioned above.
3. The provision of personal data is obligatory. Without the data provided, the School is not able to process the application and proceed with the relevant arrangements.
4. According to Personal Data (Privacy) Ordinance (PDPO), all persons have the right to request access to and correction of their personal data. Request for access to or correction of personal data should be made in the Data Access Request Form (No.OPS003 issued by the Privacy Commissioner for Personal Data) and sent to Po Leung Kuk Lo Kit Sing (1983) College, Cheung Hong Estate, Tsing Yi, N.T.. For more information about the privacy policy, please visit the website of the Privacy Commissioner for Personal Data.

Po Leung Kuk Lo Kit Sing (1983) College
保良局羅傑承(一九八三)中學



Law Wing Chung, Principal 羅穎忠校長

4th September, 2025 二零二五年九月四日

本校自 2020/21 學年起推行「自攜裝置」政策，鼓勵學生自備流動電腦裝置回校學習。為減輕低收入家庭學生的經濟負擔，本校今年將參加「優質教育基金電子學習撥款計劃」，申請撥款購買裝置供有需要學生借用。

申請資格包括：

1. 正領取綜合社會保障援助（綜援）；或
2. 獲學校書簿津貼（全額或半額）資助。

如合資格學生因居住環境未能獲得合適上網服務，並已獲發「上網費津貼」（2025/26 學年），可利用津貼購置所需設備（如流動數據卡）以便在家進行電子學習。如津貼不足以應付需要，家長可向學校提交理據申請額外支援。

請家長於 **2025 年 9 月 15 日或以前** 透過 eClass 電子通告系統填寫回條。有意申請借用設備者，須於回條提交後，將「資格證明文件」副本（如申請結果通知書）上載至指定 Google Form，並於文件右上角註明學生姓名及學號。

如仍在等待綜援或書簿津貼申請結果，請先於限期前填寫回條，並於 **2025 年 9 月 30 日或以前** 補交申請結果通知書副本至 指定 Google Form。

遞交「資格證明文件」副本 Google Form 連結（須以學生 Google 帳戶登入）：
<https://forms.gle/sHiJdCVWJkjkB968>

收集個人資料聲明

1. 學校將提交的個人資料作以下用途：

(i) 處理有關項目的申請；和

(ii) 如有需要，學校會與香港特別行政區政府部門/局核實與(i)有關的資料。

2. 學校或會因上述項目所提交的資料，包括個人資料送交教育局或相關的政府部門/局。
3. 提供個人資料是必須的。如沒有提供資料，學校無法處理有關申請及進行相關安排。
4. 根據《個人資料(私隱)條例》，任何人均有權要求查閱或改正已向本校提供的個人資料。有關要求須透過查閱資料要求表格(由個人資料私隱專員發出的表格 OPS003) 提出，填妥表格後，請以郵寄方式遞交(郵寄地址：新界青衣長康邨保良局羅傑承(一九八三)中學)。有關更多隱私政策的資料，請前往個人資料私隱專員網站。

Reply Slip 回條

(Parents are asked to submit the reply slip via **eClass eNotice System** by **15th Sept 2025**.)
(請家長於 2025 年 9 月 15 日前透過 **eClass** 電子通告系統填寫回條)

1. In response to the captioned funding programme regarding loaning mobile computer devices (iPad) and providing additional Internet support for needy students in the 2025/26 school year, my reply is:
就「優質教育基金電子學習撥款計劃」在 2025/26 學年向有需要學生借出流動電腦裝置 (iPad) 及提供上網支援，本人的回覆如下：
☐ Do not participate.
不參加。 (*end*)
☐ Apply for participation.
申請參加。
2. I declare that:
本人申報：
☐ My child is **eligible** for the Funding Programme. A copy of the **eligibility proof** has been **submitted** via the Google Form.
本人子女符合受惠資格，並已透過指定 Google Form 提交「資格證明文件」副本。
☐ My child is yet to be notified of the application result. The result notification letter from CSSA or STAS will be submitted via the Google Form by **30th September 2025**. (go to Q4)
本人子女尚未收到綜援或書簿津貼的申請結果，將於 2025 年 9 月 30 日或以前 透過指定 Google Form 提交申請結果通知書副本。
3. The submitted proof confirms my child's eligibility as:
交回的「受惠資格證明文件」副本用作確認本人子女：
☐ Receiving CSSA in the 2025/26 school year
於 2025/26 學年內，領取綜援
☐ Receiving STAS in the 2025/26 school year
正領取 2025/26 學年書簿津貼
4. Regarding the borrowing of mobile device, my child:
就借用流動裝置方面，本人的子女：
☐ **Borrowed** equipment from this school under the QEF e-Learning Programme in 2024/25.
(Go to Q.6)
於 2024/25 學年在本校透過「優質教育基金電子學習撥款計劃」借用設備。
☐ **Has never** borrowed equipment in other schools under the QEF e-Learning Programme.
(Go to Q.6)
過往從未曾在其他學校透過上述計劃借用設備。
☐ **Borrowed** equipment from a previous school under the QEF e-Learning Programme and has returned it. (Go to Q.5)
曾在舊校透過上述計劃 借用設備，並已交還。

5. Name of my child's previous School:

本人子女原校名稱：

6. Regarding Internet service support:

就上網支援方面：

☐ My child needs Internet service support.

本人子女需要上網服務支援。

☐ My child DOES NOT need Internet service support. (Go to Q.10)

本人子女不需要上網服務支援。

7. My child is living in _____ (please choose as appropriate) and cannot access suitable Internet services.

本人的子女因居住於 _____ (請選擇適用者)，未能獲得合適的上網服務。

☐ a subdivided unit 劏房 (Go to Q.9)

☐ an old building 舊樓 (Go to Q.9)

☐ a remote area 偏遠地區 (Go to Q.9)

☐ others (Please Specify) 其他(請註明) (Go to Q.8)

8. My child is living in 本人的子女因居住於：

9. I have contacted the following Internet service providers (ISPs) and confirmed that my residence cannot be connected to suitable broadband services (including 5G). Support from the school is therefore needed. Names of ISPs contacted (At least **THREE**):

本人已向以下的互聯網服務供應商查詢，確定住所未能接駁合適寬頻服務（包括 5G），因此需要學校支援。曾查詢的供應商名稱（須最少三間）：

(1) _____

(2) _____

(3) _____

10. Applicants should declare for the accuracy of the information and documents provided and commit that:

- (I) If the school is unable to apply for the subsidy from the Education Bureau due to inaccurate or incomplete information provided by me, **I will pay the cost incurred**, including the concerned cost of the device for supporting e-learning of my child; and
- (II) If my child is not eligible to benefit from the Funding Programme due to the improvement of my family's financial position, or my child leaves the school for various reasons (including graduation, further studies or transfer to other schools), I will return all borrowed equipment.

申請人須就所提供的資料和文件的正確性作出聲明及承諾：

- (I) 若因本人所提供失實或不完整的資料以致學校未能成功向教育局申請相關資助，**本人會承擔所引致的損失**，包括支付有關費用作為購買該設備給本人的子女作學習之用；及
- (II) 日後若本人家庭經濟情況改善以致本人的子女未符合申請資格，或本人的子女因各種原因（包括畢業、升學或轉校）而離校時，本人會交還所借用的所有設備。

I declare that the information and documents provided are accurate and agree with the commitments stated above.

本人謹此聲明所提供的資料和文件正確無誤，並同意作出以上的承諾。

Name of applicant (parent) / 申請人(家長)姓名: _____