



Po Leung Kuk
Lo Kit Sing (1983) College

保良局羅傑承(一九八三)中學

Cheung Hong Estate, Tsing Yi, N.T., Hong Kong

香港新界青衣長康邨

Tel: 2497 7110

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Dear Parents,
各位家長:

P25004

School Opening Matters

開學須知

This academic year started on 1st September (Monday). This letter is to inform parents of the arrangements of school opening matters.

- Please remind your children to return the following items to their Form Teachers on 2nd September (Tuesday).
 - ✓ Label (Parents/Guardians are requested to sign on the label and write down students' Chinese name, class and emergency contact number at the back of the label. The signature will be used as reference for signed documents in the future. If both father and mother's signatures will be used, please sign both names on the label. Only the saved signatures will be accepted when dealing with students' issues.)
 - ✓ Parents'/Guardian's Information Sheet, Student's Record Form (for S1 and new students only) and Student's Health Record Form
 - ✓ Seasonal Influenza Vaccine Consent Form
 - ✓ 9 recent photos (1.5" X 2") (Students should be in proper school uniform.)
- Exercise book fee, printing fees for whole-year worksheets and answer sheets, house fee and Tong Fai, etc. will be collected by the e-payment system. S1 students should settle the payment in October. Details will be announced later. S2 to S6 students may refer to the parents' letter (P25011) for the details of the payment arrangement.

2025/2026 e-payment

Fee	Form	S.1	S.2	S.3	S.4	S.5	S.6
Exercise Book Fee	(\$)	137.6	120.1	113.5	91	91	91
Printing Fees for Whole-year Worksheets and Answer Sheets	(\$)	173.5	153.4	209	168.8	183.6	157.5
House Fee	(\$)	10	10	10	10	10	10
Tong Fai	(\$)	--	--	--	340	340	340
Material for Technology and Living	(\$)	35	35	--	--	--	--
Smart Student Card	(\$)	20	--	--	--	--	--
ePayment Handling Fee	(\$)	5	5	5	5	5	5
Drawing Set for VA Lessons	(\$)	160	--	--	--	--	--
S4 PE (HKDSE) Students Ordered Uniform	(\$)	--	--	--	370	--	--
Total	(\$)	541.1*	323.5	337.5	984.8*	629.6	603.5

* Only for the students concerned

< To be continued, please turn overleaf. 未完，請轉後頁。 >

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Law Wing Chung, Principal 羅穎忠校長
1st September 2025 二零二五年九月一日

3. Exercise books were distributed on 1st September. Students should bring their textbooks and stationery to school according to the class timetable.
4. The school time for 1st to 8th September is as follows:

Date	Detailed Arrangements
01/09/2025 (Mon)	<ul style="list-style-type: none"> ● S1-S6 ● 08:10 am – 12:00 pm
02/09/2025 (Tue)	<ul style="list-style-type: none"> ● Students coming back to school to attend different assemblies and deal with class affairs
03/09/2025 (Wed)	<ul style="list-style-type: none"> ● S1 ● 08:10 am – 03:00 pm* ● AM Session: Students coming back to school to attend different assemblies and deal with class affairs ● PM Session: Attend S1 Orientation Day
	<ul style="list-style-type: none"> ● S2-S6 ● 08:10 am – 12:00 pm ● Students coming back to school to attend different assemblies and deal with class affairs
04/09/2025 (Thu)	<ul style="list-style-type: none"> ● S1-S6 ● 08:10 am – 12:00 pm ● Students coming back to school to attend different assemblies and deal with class affairs
05/09/2025 (Fri)	<ul style="list-style-type: none"> ● S1-S6 ● 08:10 am – 12:30 pm ● Students attending lessons according to the special half-day timetable
08/09/2025 (Mon)	<ul style="list-style-type: none"> ● S1-S6 ● 08:10 am – 03:55 pm ● Students start attending lessons according to the regular whole-day timetable

* Please note that due to adverse weather conditions on 18 August 2025, the S1 Orientation Day has been rescheduled to **3 September 2025 (Wednesday)**. The event will take place **from 1:00 to 3:00 p.m.** in the **school hall**. **S1 students** are required to arrange their own lunch and return to school to participate in the activity that day.

Thank you for your kind attention. Should you have any enquiries, please contact the staff of the General Office at 2497 7110.

本校已於九月一日（星期一）開學，現特函通知 貴家長注意下列各項安排。

1. 請提醒 貴子弟於九月二日（星期二）交回下列物品給班主任。
 - ✓ 貼紙一張（家長/監護人須於貼紙面簽署，紙背寫上學生中文姓名、班別及聯絡電話，日後與學校一切往還文件皆以此簽署為準。如父、母簽名均會使用，請同時於貼紙面簽署，本校處理學生事務時，只接受已存檔之簽署。）
 - ✓ 家長/監護人資料表格、學生資料表格（只適用於中一學生及新生）及學生病歷表
 - ✓ 季節性流感疫苗接種同意書
 - ✓ 學生近照一式九張（1.5” X 2”）（學生須穿著整齊校服）
2. 簿費、全年油印工作紙及答案紙費用、四社費及堂費等費用，將以電子繳費系統收取。中一同學須於十月繳交有關費用，詳情稍後公佈。中二至中六同學可參閱家長信 (P25011) 查看有關繳費詳情。

2025/2026 電子收費

費用	級別	中一	中二	中三	中四	中五	中六
簿費	(\$)	137.6	120.1	113.5	91	91	91
全年油印工作紙及答案紙費用	(\$)	173.5	153.4	209	168.8	183.6	157.5
四社費	(\$)	10	10	10	10	10	10
堂費	(\$)	--	--	--	340	340	340
科技與生活科物料	(\$)	35	35	--	--	--	--
智能學生證	(\$)	20	--	--	--	--	--
電子校園收費手續費	(\$)	5	5	5	5	5	5
視藝科繪畫用具套裝	(\$)	160	--	--	--	--	--
中四級體育科選修科學生訂製制服	(\$)	--	--	--	370	--	--
合計	(\$)	541.1*	323.5	337.5	984.8*	629.6	603.5

*只適用於有需要之學生

3. 校方已於九月一日派發校簿，請提醒 貴子弟按照時間表攜備所需之書簿及文具回校。
4. 九月一日至八日之上課時間如下：

日期	安排詳情
01/09/2025 (星期一)	<ul style="list-style-type: none"> ● 中一至中六 ● 上午 8 時 10 分至下午 12 時正 ● 學生回校出席不同講座及處理班務
02/09/2025 (星期二)	
03/09/2025 (星期三)	<ul style="list-style-type: none"> ● 中一 ● 上午 8 時 10 分至下午 3 時正* ● 上午：學生回校出席不同講座及處理班務 ● 下午：出席中一迎新日
	<ul style="list-style-type: none"> ● 中二至中六 ● 上午 8 時 10 分至下午 12 時正 ● 學生回校出席不同講座及處理班務
04/09/2025 (星期四)	<ul style="list-style-type: none"> ● 中一至中六 ● 上午 8 時 10 分至下午 12 時正 ● 學生回校出席不同講座及處理班務
05/09/2025 (星期五)	<ul style="list-style-type: none"> ● 中一至中六 ● 上午 8 時 10 分至下午 12 時 30 分 ● 學生按照特別半天時間表上課
08/09/2025 (星期一)	<ul style="list-style-type: none"> ● 中一至中六 ● 上午 8 時 10 分至下午 3 時 55 分 ● 學生開始按照正常全日時間表上課

* 請注意，由於 2025 年 8 月 18 日的惡劣天氣，原定輔導組舉辦的中一迎新日將延期至 **2025 年 9 月 3 日 (星期三)** 舉行。活動將於當日下午 **1:00 至 3:00** 在學校禮堂舉行。中一學生須自行安排午膳，並於活動時間回校參加活動。

敬希垂注。如有任何查詢，請與校務處職員聯絡 (電話: 2497 7110)。